

**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF MARYLAND**

*

Plaintiff(s)

*

Case No.: _____

vs.

*

*

Defendant(s)

REQUEST FOR ENTRY OF APPEARANCE
ON BEHALF OF A FEDERAL GOVERNMENT AGENCY*

Please enter my appearance in this case on behalf of _____.

I have been admitted to practice law in the following jurisdictions (states or the District of Columbia):

STATE COURT

DATE OF ADMISSION

I am a member in good standing of the bars of each of the jurisdictions listed above.

I understand that this entry of appearance is for this case only and does not constitute formal admission to the bar of this Court.

I understand that I must register to use the electronic filing system and will be issued a login and password for use in this case only.

I understand that I must immediately notify the Court of any change in my address,

*To be filed in paper format.

phone number, and e-mail address and that if I fail to do so, my appearance in this case will be terminated.

Respectfully submitted,

Signature

Printed Name

Agency

Address

City, State, Zip Code

Phone Number

Fax Number

Reviewed by: _____ Date: _____



U.S. District Court

*For The
District
of Maryland*

Electronic Case Files Attorney/Participant Registration Form

This form is to be used to register for a ***Federal Government*** account on the Court's Electronic Case Files (ECF) System. Registered attorneys will be able to electronically file documents. The following information is required for registration:

First Name _____ Middle Name _____

Last Name _____ Generation _____

Last four digits of Social Security Number (for Security Verification) _____

Agency Name _____

Address _____

Voice Phone Number _____

Fax Number _____

Internet E-Mail Address _____

1. This system is for use only in cases before the ***U.S. District Court for the District of Maryland***. It may be used to file electronic documents.
2. An attorney's/participant's password issued by the court combined with the user's login serves as and constitutes the attorney's/participant's signature.
3. An attorney/participant must protect and secure the password issued by the court. If there is any reason to suspect that the password has been compromised in any way, it is the duty and responsibility of the attorney/participant to immediately notify the court. The court will immediately delete the password from the Electronic Case Filing System and issue a new password.
4. Registration as a user constitutes:
 - a) Consent to receive notice electronically where notice is required by statute or rule and waiver of notice by any other means; and
 - b) Consent to electronic service and waiver of service by any other means, except for original process.
5. Attorneys must be members in good standing of the bar of this court, or permitted by statute or Local Rule to appear without being a member of the bar, to file papers electronically.

Please include this completed form with your Request for Entry of Appearance.